

2011 – 2012

Pre-Kindergarten and Kindergarten Information

BUS SERVICE

- Please notify Ms. Betsy Dougert at 610-527-3915 or bdougert@cdssh.org if you have any questions regarding your child's bus schedule or transportation.

ARRIVAL / DISMISSAL

- The school hours are 8:25 a.m. - 3:20 p.m.
- You may drop off and pick up your child at the Red Doors located by the School House Office.
- Detailed information regarding car-line and bus line procedures will be on the school website in mid-August.

Arrival:

- Students should be in their classrooms between 8:15 and 8:25 a.m.
- Students arriving after 8:30 a.m. will need to notify the School House secretary that they have arrived.
- Absence and lateness will be recorded on the report card.
- A faculty member will be on duty to assist children in and out of cars. If you need to drop your child off any earlier than 8:00 a.m. she will need to enroll in the early morning child care program.
- Students arriving after 8:30 a.m. will need to be escorted into the building.

Dismissal:

- Pre-Kindergarten half day dismissal is at 12:00 p.m.
- Full day dismissal is at 3:20 p.m.
- Please be prompt when picking your child up at the end of the school day. If you arrive after 3:45 p.m. your daughter will be taken to Extended Day until you arrive. There will be a charge for this service.
- If your daughter has a sister in the middle or upper schools, please arrive for your children between 3:30 and 3:45 p.m. Your cooperation with this is appreciated.
- If your child is to be picked up by someone other than the person(s) listed on the school information sheet, please notify the school. Children will not be released from school with an unauthorized person unless we receive consent from a parent or guardian.
- Parking is not permitted in front of the Red Doors. If you need to come into the building, please use the parking lot.
- Lower School students are not permitted to join their sister(s) at athletic practices while waiting for transportation home from school.
- Requests for an early dismissal must be submitted to the classroom teacher in writing or through an e-mail by 9:00 a.m.

EARLY ARRIVAL / EXTENDED DAY

- Child care is available here at school for the children in the lower and middle schools. The program is under the direction of the school. Information regarding afterschool care is available on the school website.

PRE-KINDERGARTEN SCHOOL CLOTHING

- Students wear play clothes to school. When dressing your daughter each day, take into consideration that she will be playing outside and working with paint and other “messy” materials during the school day.
- Proper shoes should be worn. Please do not send your daughter to school in flip flops, clogs without a back or strap, or slides.
- On gym days the students may wear the school gym uniform or an outfit suitable for active play. Sneakers must be worn on gym days.

KINDERGARTEN UNIFORMS

- On the first day of school your daughter should wear the Fall/Spring uniform.
Gray cord jumper
A white polo shirt
A hunter green cardigan sweater(optional except for First Friday Mass)
White socks(anklet or knee)
Brown or black low heeled, loafer or oxford type shoes.
(no boots, clogs, or sling back shoes)

GYM UNIFORM

- Your daughter should wear a white polo shirt or Sacred Heart T-shirt, gray, red or black shorts(no other colors are permitted), white gym socks, and sneakers(no “slides”) to school on the days she has gym.
- During the winter months your daughter may wear the Sacred Heart sweat shirt and pants(black, gray, or red) or a solid black or gray sweat shirt and pants for gym class. The Heart Mart, our school store, sells Sacred Heart T-shirts, gym shorts, and sweat suits.

WHITE DRESS

- Lower School students(grades K –4) will need a white dress to wear for the Lily Procession(December 8) and the May Procession(May 11).
- The style of the dress is your choice.
- Pre-Kindergarten students may wear a white dress or a dress of their choice.

SCHOOL BOOKS

- Books need to be ordered on line. The school website has a link to the book company. All ordered books(K only Religion) should be delivered to Sacred Heart. If the books come to your home please have your daughter bring her books to school on the evening of the Red/White Family Picnic or on the first day of classes. Please let the school know if you are having difficulty with the ordering process.

SUPPLIES

- There is not a supply list for Pre-Kindergarten and Kindergarten students.
- **EXTRA CLOTHES**
- Pre-Kindergarten students are asked to bring in a spare set of clothing(in a shoebox labeled with her name) to be kept at school in case of an emergency.

REST TIME

- Full day Pre-Kindergarten students are asked to bring in a small blanket for rest time.

SNACK

- Snack will be served in the morning and in the afternoon. The snack usually consists of cookies, pretzels, or crackers and juice.
- If your daughter has special needs or allergies to a particular food please notify the school.

LUNCHEON

- Students may either bring their lunch to school or use the lunch program. Juice, milk, and snacks may be purchased in the lunchroom.
- Students in the lower school are not permitted to use the soda machine or to buy candy in the lunchroom.
- You are welcome to send this type of food and drink into school with your child for lunch.
- Ice-cream may be purchased on Tuesdays and Fridays.

SCHOOL PICTURES

- Individual and class pictures will be taken on Wednesday, September 14.
- On this day Kindergarten students should wear their gray cord jumper, a white polo shirt, green cardigan sweater, white socks, and their school shoes.
- Pre-kindergarten students may wear outfits of their choice.
- Further information regarding school pictures will be sent home at a later date.

PERSONAL BELONGINGS

- **We ask your cooperation in making sure that all your child's belongings: uniforms, sweaters, sweat shirts and pants, lunch kits, etc. are clearly marked with her complete name.**

FORMS

- Parent/student information sheets, medical, and dental forms must be submitted to the school on or before the first day of classes.
- If forms are still missing by Friday, September 9, the student will not be permitted to attend class on Monday, September 12. Written communication stating the date of a scheduled appointment will be necessary to attend class.
- All forms are on the school website.
- **Please make sure the school has current contact phone numbers and e-mails to be used in case of illness during the school day or an emergency.**

SCHEDULE and HANDBOOK

Students will receive their schedule and handbook on the first day of classes.

The handbook contains information regarding school policies and the school year.

QUESTIONS

Please feel free to call the school(610-527-3915) with any questions. You may also e-mail Beth Porter, Director of the Lower School at bporter@cdssh.org with any questions or concerns.

We hope this information has clarified any questions you may have had regarding your child's school day. Enjoy the rest of your summer vacation.